UNITED ARAB EMIRATES MINISTRY OF INTERIOR





Issue Tour Certificate

Moi Services Website

User Manual

Version 2.0

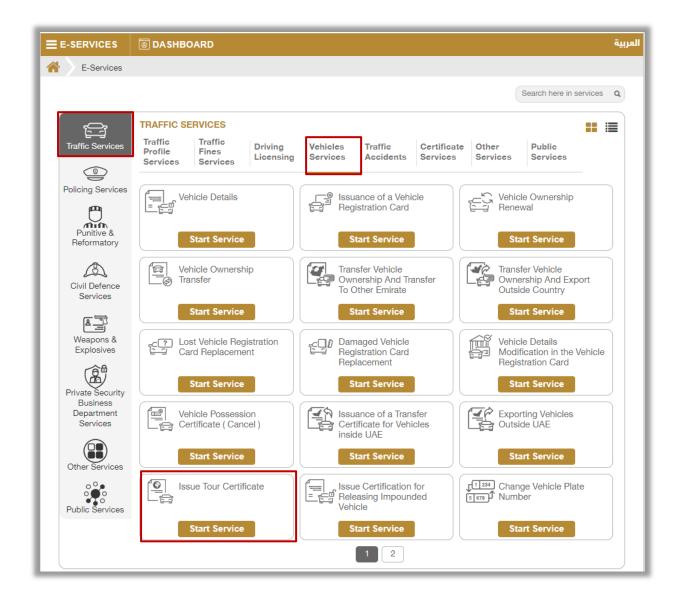
UNITED ARAB EMIRATES MINISTRY OF INTERIOR



الإمارات العربية المتحدة وزارة السداخل

1. Access to the Service:

Select **Issue Tour Certificate** service from the list of **vehicles services** that fall under **traffic services**, then click on **start service** button.



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2. Service Steps:

1. Select the plate number for the vehicle that you want to issue the certificate for.

Issue Tour Certificate	
Service Description	Progress Percentage
In this service, you can apply for your selected vehicles trip ticket.	25%
Traffic No. 1010028697	
Select one of the following plate numbers: MASERATTI 11 March att 97833	

2. Enter service restrictions which includes the country, carbon copy

and others then click on **Nex**t button.

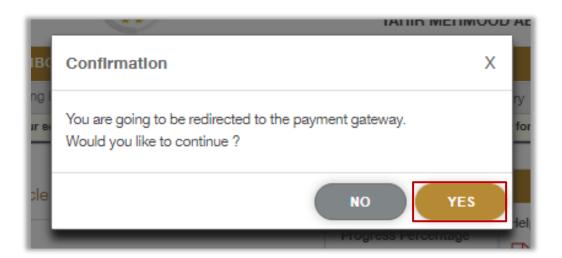
		97833 ected	
Chassis No. ZAMSS57F0G	1169574	Plate Number ELEVENTH CATEG	SORY / ABU DHABI / 97833
Restrictions	Service	Fees	Payment Gateway
Step: Restrictions			
Country *	Please Select	x *	
Carbon Copy *	Please Select	× *	
Shipping Company TCF NO	Please Enter Shipping Compa	any TCF NO	
	Enter number ex. 11301967xx		
Driver TCF NO	Please Enter Driver TCF NO		
	Enter number ex. 11301967xx		
			Next



3. Service fees will be displayed, click on **next** button to proceed.

	Restrictions	Service Fees	Payment Gateway
Step: Ser	vice Fees		
			Search Q
No.	Description		Amount (AED) 🔶
1	Recreational vehicle trip, light vehicle		100
	Total Amount (AED)		100 AED
Showing 1 to	1 of 1 entries		
			Next

4. Confirm moving to payment gateway by clicking on **Yes** button.





الإمارات العربية المتحدة وزارة الداخليسية

5. You will be redirected to the Payment Gateway, Select the desired payment method (select registered card, or add a new payment card), then click on **Pay icon**.

Payment to	Ministry of Interior
Transaction Amount	AED
Service Fees	AED
Total Amount	AED
noose Payment Method Select Payment Method	>
	ancel Pay



6. Add your rating of the service through the customer pulse survey screens shown below.

United Arab Emirater					-	<mark>ک</mark> سض المتعا MER PULS	
	0		er Puls d are you a			⊕ English	Ì
		\swarrow	${\bigtriangleup}$				
	xtremely Dis	54051160	Next	Extre	mely Satisfie		

7. Your request has been submitted successfully, receipt details will be displayed as well as the issued certificate download link.

Restrictions Service Fees Payment Gateway
Step: Payment Gateway
Payment Result
Payment has been done successfully
⑦ Vehicle Receipt Information:
Receipt No. 1111111111
Receipt Date. 18/11/2019
Receipt Time. 12:00 AM
View Receipt Please click here
To download and print the electronic certificate, please <u>click here</u>